

Hebert Water System Meeting

February 12, 2026 at 10 am

Recording secretary : Regina Kincaid

Meeting was called to order by President Gary LaMartinere, seconded by Debbie Mullenix and Mark Howard.

All board members were present.

Members of Service Group Unlimited and McManus Engineers were in attendance, Mrs. Cinnamon Gooding, Ken and Cliff McManus. Mrs. Gooding gave a brief background of themselves and their businesses. She also gave a brief history of their involvement with Hebert Water System since 2015. She also explained the process for applying for grants and the state and federal side of receiving and allocating such funds. It has taken approximately 10 years to secure funding to make the necessary repairs and upgrades to stay in compliance with the State regarding the water system equipment and operations.

A motion was made by Debbie Mullenix for President Gary to sign all resolutions and documents concerning the grants involving the already ongoing projects, seconded by Shannon Franklin. Unanimous vote.

A motion was made for the President to sign the revolving loan fund paperwork and all pay request documents by Shannon Franklin and seconded by Mark Howard. Unanimous vote.

A motion was made by Shannon Franklin for the President Gary LaMartinere sign an option to purchase land once testing is completed for a new ELEVATED TOWER in north Hebert from Robert and Rhonda Washam, seconded by Regina Kincaid. Unanimous vote.

The minutes for the month of November and December were read due to a few board members were absent during those meetings. President Gary LaMartinere made a motion to approve those meeting minutes and seconded by Shannon Franklin. Unanimous vote.

The minutes for January 2026 were read. A motion to accept those minutes was made by Gary LaMartinere and seconded by Mark Howard. Unanimous vote.

President Gary LaMartinere brought up several items that need to be discussed in future board meetings as in a policy detailing the use of the Hebert water work trucks, board members having access to previous minutes, transparency with the public, and a sick day policy needs written (for compliance with the STATE).

A motion was made by President Gary LaMartinere to post the board meeting minutes to the Hebert Water System website monthly, seconded by Regina Kincaid. Unanimous vote.

A motion was made by Regina Kincaid to use Payroll Plus system to manage direct deposit payroll, taxes, quarterly reports, and w2s for the water system employees, seconded by Debbie Mullenix. Unanimous vote.

A motion was made by Debbie Mullenix to approve the 2026 operating budget. Seconded by Shannon Franklin. Unanimous vote.

Mark Howard discussed the cost of placement of video cameras for the use of the office. Debbie Mullenix made a motion to approve purchase of cameras and seconded by Shannon Franklin. Unanimous vote.

The board commended Randy and Chris Mills on the extra hours they put in during the ice storm for keeping our water system up and going at all times during those approximately 5 days.

Mr. Randy Mills gave an update that the ELEVATED TANK next to the office should be completed in 1 to 2 weeks. Womack and Sons are in the process of setting the forms at Goldmine for the new tank. Discussion of the difficulty of adding water meters to the system due to the effect of decreased water pressure for existing customers resulting in the need for a new ELEVATED TANK in North Hebert and small main lines replaced.

A motion was made to adjourn the meeting by Shannon Franklin and seconded by Mark Howard. Unanimous vote.

Regina Kincaid

approved March 12, 2024